

**MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT SUBSEQUENT  
MEETING**

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
November 9, 2020**

**Present: Mike Ganshert, Michael Bell,**

**Also Present: Drake Daily, Jeff Sturdevant, Burt Boldebeck,**

**Regular Meeting**

Michael Bell called the meeting to order at 2:10 PM.

Approval of Agenda: Mike Ganshert moved approval of the agenda. Michael Bell Seconded.  
Motion carried 2-0

Approval of Minutes from 10/12/2020: Ganshert moved to approve the minutes. Bell seconded.  
Motion carried -0

**Public Safety**

- a. Police Department Renovation: Chief Boldebeck gave a brief update on the status of the project. The project is on schedule and proceeding smoothly.

**Public Works**

- a. Consideration/Discussion: Strand Engineering Work Order to Begin Design of WWTP Upgrade: Administrator Daily stated the Utility would need to begin the design to continue meeting the deadlines imposed by the Wisconsin DNR. The cost of design is \$244,900. Ganshert moved to recommend approval of the work order. Bell seconded. Motion carried 2-0
- b. Update: Retirement of New Glarus Building Inspector/Zoning Administrator: Administrator Daily noted that he received the notice of retirement from Michael Fenley. The Committee asked this item be discussed at its next meeting to discuss the potential for the issuing of an RFP.

Adjournment: Peggy Kruse adjourned the meeting at 2:45 PM.

Minutes taken by: Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
October 12, 2020**

**Present: Mike Ganshert, Michael Bell, Peggy Kruse**

**Also Present: Drake Daily, Jeff Sturdevant, Burt Boldebeck, Joe Cockroft, Gary Westby  
(Glarnar Stube)**

**Regular Meeting**

Peggy Kruse called the meeting to order at 2:00 PM.

Approval of Agenda: Mike Ganshert moved approval of the agenda. Peggy Seconded. Motion carried 3-0

Approval of Minutes from 9/14/2020: Peggy Kruse moved to approve the minutes. Mike Ganshert seconded. Motion carried 3-0

### **Public Safety**

- b. Recommendation: Special Event Permit Application by New Glarus Chamber for New Glarus Kirstkindl Market on December 11-13, 2020\*: Administrator Daily gave a brief description of the permit application submitted by the Chamber. It was noted the Green County Public Health Department considered this an a high risk event. The Committee discussed the difficulties facing the business community and the benefits this market could bring during the winter season. Peggy Kruse made a motion to move the application onto the Village Board with neither a positive or negative recommendation. Michael Ganshert seconded. Motion passed 3-0

### **Public Works**

- a. Consideration/Discussion: 2021 Spring Clean Budget: The Committee discussed different possibilities to reduce costs of the event, including establishing a central location for drop off rather than curbside pick-up. The Committee did not take any action and Spring Clean will continue as a curbside pick up event.
- b. Consideration/Discussion: WWTP Pilot Testing: Chair Kruse noted this testing is necessary for the future expansion of the plant to comply with State requirements. Michael Ganshert made a motion to approve. Michale Bell seconded. Motion passed 3-0

Adjournment: Peggy Kruse adjourned the meeting at 2:45 PM.

Minutes taken by: Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
September 14, 2020**

**Present: Mike Ganshert, Michael Bell, Peggy Kruse**

**Also Present: Drake Daily, Jeff Sturdevant, Burt Boldebeck, Joe Cockroft, Gary Westby (Glarner Stube)**

### **Regular Meeting**

Peggy Kruse called the meeting to order at 2:00 PM.

Approval of Agenda: Mike Ganshert moved approval of the agenda. Peggy Seconded. Motion carried 3-0

Approval of Minutes from 7/13/2020: Peggy Kruse moved to approve the minutes. Mike Ganshert seconded. Motion carried 3-0

### **Public Safety**

- a. Recommendation: Operator License to Expire 6/30/22: Jacob Cipri: Michael Ganshert moved approval, Michael Bell seconds. Motion passes 3-0
- b. Recommendation: Addendum to Glarner Enterprises, Inc. Liquor License for Outdoor Dining Area: Michael Ganshert moved approval. Michael Bell seconded. Motion passed 3-0

### **Public Works**

Consideration/Discussion: Brush and Yard Waste Pick Up Guidelines: Director Cockroft gave a brief summary of the guidelines. The Committee indicated Staff should communicate the clarified guidelines to the public. Peggy Kruse moved approval of the guidelines; Michael Ganshert seconded. Motion carried 3-0.

Adjournment: Peggy Kruse adjourned the meeting at 2:20 PM.

Minutes taken by: Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
July 13, 2020**

**Present: Mike Ganshert, Michael Bell, Peggy Kruse**

**Also Present: Drake Daily, Jeff Sturdevant, Burt Boldebuck, Joe Cockroft**

### **Regular Meeting**

Peggy Kruse called the meeting to order at 2:00 PM.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Mike Ganshert moved approval of the agenda. Michael Bell Seconded. Motion carried 3-0

Approval of Minutes from 6/8/2020: Michael Bell moved to approve the minutes. Mike Ganshert seconded. Motion carried 3-0

### **Public Safety**

Items 5.a-c Licenses and Permits: Michael Ganshert moved approval of items 5a-f, Michael Bell seconds. Motion passes 3-0

### **Public Works**

Consideration/Discussion: Wastewater Utility Rate Increase: Administrator Daily gave a summary of the impact of the rate increase on the typical residential user and the history of rate increases in New Glarus. Kevin Hopkins was present to answer questions. The Committee

inquired about tying increases to an index. Mr. Hopkins indicated this would be unusual as rate increases are typically necessitated by projects completed. The Committee asked why a rate increase was not completed since 2008. Administrator Daily indicated it was unknown however the Board has jurisdiction over their WW rates and are not regulated by the PSC.

Peggy Kruse moved to approve the rate increase. Michael Bell seconded. Motion passed 3-0

Consideration/Discussion: Wastewater Treatment Plant Upgrade Design Work Order: Kevin Hopkins gave a summary of the testing and design necessary to complete to stay on schedule with state mandated upgrades for treatment of phosphorous. Ganshert moved approval. Bell Seconds. Motion passed 3-0.

Adjournment: Peggy Kruse adjourned the meeting at 3:00 PM.

Minutes taken by: Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
June 8, 2020**

**Present: Mike Ganshert, Michael Bell, Peggy Kruse**

**Also Present: Drake Daily, Jeff Sturdevant, Burt Boldebuck, Joe Cockroft**

**Regular Meeting**

Peggy Kruse called the meeting to order at 2:00 PM.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Mike Ganshert moved approval of the agenda. Michael Bell Seconded. Motion carried 3-0

Approval of Minutes from 5/11/2020: Michael Bell moved to approve the minutes. Mike Ganshert seconded. Motion carried 3-0

**Public Safety**

Items 5.a-f: Michael Ganshert moved approval of items 5a-f, Michael Bell seconds. Motion passes 3-0

**Public Works**

Consideration/Discussion: Village Brush Drop Off: Staff presented a memo detailing the issues experienced at the site. The Committee indicated they would prefer the service to continue and requested staff investigate the installation of cameras at the site.

Consideration/Discussion: Property Maintenance Complain Process: Administrator Daily explained code enforcement is complaint-driven. After receiving a complaint, the Village assigns the complaint to the appropriate department (Public Works, PD, Building Inspection, etc.). PD

indicated they also inform the Village when they see something that may need to be addressed administratively.

Adjournment: Michael Bell adjourned the meeting at 3:00 PM.

Minutes taken by: Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
May 11, 2020**

**Present: Mike Ganshert, Michael Bell, Peggy Kruse**

**Also Present: Drake Daily, Jeff Sturdevant, Burt Boldebuck, Joe Cockroft**

**Regular Meeting**

Peggy Kruse called the meeting to order at 2:00 PM.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Mike Ganshert moved approval of the agenda. Michael Bell Seconded. Motion carried 3-0

Approval of Minutes from 3/13/2020: Michael Bell moved to approve the minutes. Mike Ganshert seconded. Motion carried 3-0

Use of Donation Funds to purchase a Police Department UTV: A summary of the vehicle and the donation were given by staff. Michael Ganshert moved to recommend use of donation funds for the purchase. Michael Bell seconded. Motion passed 3-0

**Public Safety**

Public Works Updates: Director Cockroft gave an update on the electrical utility project, village hall roof replacement and the village hall concrete repair. No action was taken.

Utility Financials: The Committee accepted the monthly utility financials

Adjournment: Michael Bell adjourned the meeting at 3:00 PM.

Minutes taken by: Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
March 9, 2020**

**Present: Mike Ganshert, Michael Bell**

**Also Present: Drake Daily, Jeff Sturdevant, Burt Boldebuck**

**Regular Meeting**

Michael Bell called the meeting to order at 2:00 PM.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Mike Ganshert moved approval of the agenda. Michael Bell Seconded. Motion carried 2-0

Approval of Minutes from 2/10/2020: Michael Bell moved to approve the minutes. Mike Ganshert seconded. Motion carried 2-0

### **Public Safety**

- a. Recommendation: Operator Licenses to Expire 6/30/21: Nicole Anderson; Taylor Schwartz; Kristal K. Gille; Hunter J. Tierman
- b. Recommendation: Street Use Permit for AROC Wisconsin 5/2/20
- c. Monthly Police Department Report

Michael Bell made a motion to approve operator licenses (a) and the AROC Street Use Permit (b). Michael Ganshert Seconds. Passes 2-0

### **Public Works**

- a. Consideration/Discussion: Sugar Riveer Trail Extended Mobile Use:

Michael Ganshert moves to endorse the current DNR policy (prohibit snowmobiles). Michael Bell Seconds. Motion passes 2-0

- b. Consideration/Discussion: Spring Clean Appliance Pick Up Rates: Michael Ganshert moves approval of the rates. Michael Bell seconds. Motion passes 2-0
- c. Consideration/Discussion: Authorization to conduct simplified rate case for Water Utility: Michael Gansherts moves approval. Michael Bell seconds. Motion passes 2-0

Utility Financials: The Committee accepted the monthly utility financials

Adjournment: Michael Bell adjourned the meeting at 2:30 PM.

Minutes taken by: Drake Daily, Village Administrator

## **VILLAGE OF NEW GLARUS PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING**

**February 19, 2020**

**Present: Peggy Kruse, Mike Ganshert, Michael Bell**

**Also Present: Drake Daily, Joe Cockroft, Jeff Sturdevant, Village President Roger Truttman.**

### **Regular Meeting**

Peggy Kruse called the meeting to order at 6:00 PM.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Mike Ganshert moved approval of the agenda. Michael Bell Seconded. Motion carried 3-0

Approval of Minutes from 12/9/2019: Michael Bell moved to approve the minutes. Mike Ganshert seconded. Motion carried 2-0

### **Public Safety**

- d. Recommendation: Operator Licenses to Expire 6/30/21: Leslie James
- e. Special Event Permit Fuelfed  
**Michael Ganshert moved approval of items a and b. Michael Bell seconds. Motion passes 3-0**
- f. Updated: Police Department Renovation: Administrator Daily reported the design work has started on the PD Renovation. Angus Young is designing the project. Administrator Daily stated the committee would continue to receive updates on the project's progress at its monthly meetings.

### **Public Works**

Consideration/Discussion: Village Hall Bathroom Policy: Administrator Daily reported staff is locking the bathrooms when they leave for the day at 4:00 PM due to inappropriate behaviors such as smoking, vandalism, and other unfortunate events. Administrator Daily has reported staff is exploring the option of having a key made that unlocks the community room and the bathrooms for use by groups renting the Community Room. President Truttman asked that the Library check the bathrooms before leaving for the evening. The Public Works Committee indicated they were in favor of the locking of the restrooms.

Consideration/Discussion: Award of Bid to MP Systems for Electrical System Improvement Project: Administrator Daily gave a brief description of the work to be completed and reported Village Staff and the Village's engineer were satisfied with the bids and the project remains within budget. **Michael Ganshert moved to recommend the Village Board award the bid to MP Systems. Michael Bell seconded. Motion passed 3-0**

Update: Utility Financials: The committee accepted the monthly utility financials report

Adjournment: Peggy Kruse adjourned the meeting at 6:30 PM.

Minutes taken by: Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS  
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING  
February 10<sup>th</sup>, 2019**

**Present: Michael Bell**

**Absent: Michael Ganshert, Peggy Kruse**

**Also Present: Drake Daily, Joe Cockroft**

**Regular Meeting**

Michael Bell called the meeting to order at 2:12 PM.

**Michael Bell adjourned the meeting due to lack of a quorum**

Minutes taken by: Drake Daily, Village Administrator

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